

Academy Reopening Plan

This guidance outlines the protective measures Angel Oak Academy will be taking on the return of pupils from June 29.

1. Children returning to school

- 1.1. On June 29, Angel Oak Academy will open to children in Reception, in line with guidance issued by STEP Academy Trust.
- 1.2. The school will remain open to Year 6 pupils, Year 1 pupils and those children identified as vulnerable, with EHCPs, or having parents who are defined by the government as critical workers.
- 1.3. Currently, there is no date set for the return to school of children who do not belong to the above groups.
- 1.4. Children will be allocated different start and finish times, depending on their grouping.
- 1.5. Different groups of children will have different start and end times. Groups will arrive and leave the school at 15-minute intervals.
- 1.6. Your child's start and finish time will be communicated with you before June 29.**
- 1.7. Children should not attend school if they are or any member of their household is displaying Covid-19 symptoms (high temperature, new continuous cough, loss or change to your sense of smell or taste) or are self-isolating.

2. Risk Assessment

- 2.1. A full risk assessment for school reopening has been completed by the Interim Head of School and Executive Head Teacher in compliance with government guidelines and Trust recommendations.

3. Class sizes, staffing, and resourcing

- 3.1. There will be a new staff-to-child ratio of 1:15.
- 3.2. Adults and children who are grouped together will stay in these groups and be kept away from other groups wherever possible. Classes comprising of one teacher and a maximum of 15 pupils will use one classroom and one outdoor space for the entirety of the school day. Measures will be put in place to ensure groups do not mix at any time during the school day.
- 3.3. Cohorts will be kept together in groupings where possible, except in the case of those identified as vulnerable or from critical worker families. These additional children will form a mixed group.
- 3.4. Depending on year group size and attendance, class sizes may be smaller than 15 pupils.
- 3.5. Pupils will be allocated a teacher from June 29, and this may not be their usual class teacher. They may also not be taught in their usual classroom.
- 3.6. Teachers will remain with their groups until further notice. There will be no rota system for class teachers.

4. Classrooms

- 4.1. Children will be spaced as far apart as possible.
- 4.2. Children will be assigned individual equipment where possible for their use only.
- 4.3. Children will keep their books, worksheets and equipment in a tray on their desks throughout the school day.
- 4.4. Any shared equipment will be cleaned regularly and not shared between classes.

5. Effective infection protection and control

- 5.1. Explicit teaching about good sanitation will be delivered by teachers to their group.
- 5.2. Pupils will be taught how to wash their hands effectively. Pupils will be required to wash their hands at the beginning of the school day, after break, and before and after lunch, using the sink in their classroom.
- 5.3. Pupils will be taught the 'catch it, bin it, kill it' approach and be expected to use it when coughing or sneezing. They will be instructed to wash their hands after doing so.
- 5.4. Pupils will be discouraged from touching their mouth, eyes, and nose.
- 5.5. Anti-bacterial sprays will be spaced around the school for use by staff throughout the day. Pupils are permitted to bring their own hand sanitiser for personal use.
- 5.6. Classrooms have been deep-cleaned in preparation for return of pupils. Daily cleaning of classrooms will take place during lunch and again after school by the premises team.
- 5.7. Children will be regularly reminded to maintain a two metre-distance from others where possible.

6. Personal protective equipment (PPE)

- 6.1. Government guidance states the wearing of PPE, such as gloves and masks, is not recommended in schools.
- 6.2. Where a pupil displays Covid-19 symptoms, the member of staff caring for that child may wear gloves and a face mask whilst doing so. The child may also have a mask provided by the school if appropriate.

7. Attendance

- 7.1. Those families choosing not to send their children to school from June 29 will face no sanctions from the school or the Education and Welfare Officer. These children will continue to be encouraged to learn at home.
- 7.2. If you decide to send your child to school after June 29, you must contact the school office before doing so.

8. Drop-off and collection arrangements

- 8.1. Children should be accompanied by only one parent to and from school.
- 8.2. Markers will be positioned from the school gate to the main building entrance at a distance of two metres to assist families in keeping a safe distance from each other at drop-off and collection times.
- 8.3. Parents and children will enter the premises by one entrance on Burcher Gale Grove and leave via a different gate, as part of a one-way system. The entrance and exit will be marked clearly with signage.
- 8.4. Children will be brought to the playground by their teacher at collection time, keeping two metres apart. Parents must queue on the two metre markers when collecting their child.
- 8.5. No parents are permitted to enter the school buildings under any circumstances. Parents wishing to speak to teachers or office staff should do so via email.
- 8.6. School gates will open at 8:25am and be locked at 9:45am. Any children arriving after this time will ring the buzzer at the gate and await entry. It is extremely important that children arrive as close to their start time as possible. Children should not arrive too early or too late to ensure the safety of others.

9. The school day

- 9.1. Full school uniform is expected to be worn by pupils attending school from June 29.
- 9.2. No before- or after-school provision will be available to families during this time.
- 9.3. Children will not bring anything with them to school. School bags, PE kits, pencil cases and water bottles are not permitted.
- 9.4. Each child will be assigned a plastic cup to refill with drinking water throughout the day. These will be cleaned daily.
- 9.5. Those children not attending school from June 29th will continue to learn at home using the resources provided by Angel Oak teaching staff.

10. Break

- 10.1. Break time for each group will be staggered so that there is minimal risk of mixing between groups.
- 10.2. Children will engage in non-contact activities during break. Pupils will be given guidance on the types of games they are permitted to play.

11. Lunch

- 11.1. Lunch will be served in disposable containers with disposable cutlery.
- 11.2. Pupils will eat their lunch in the lunch hall.
- 11.3. Parents may choose to provide a packed lunch for their child if they prefer. These are to be stored in class.

12. Movement around the school

- 12.1. As children and adults move around the school, they should keep a minimum of two metres apart and follow the one-way system.

13. Behaviour

- 13.1. Children should continue to demonstrate excellent conduct at all times.
- 13.2. Parents will be contacted where behaviour is disruptive, disrespectful or dangerous.

14. School Office

- 14.1. From June 29, the school office will be closed to children and parents.
- 14.2. All enquiries from parents to the school office will be made either by phone or email.

15. Parent contact

- 15.1. The school will continue to communicate with parents through a combination of emails and phone calls.
- 15.2. Face-to-face contact between parents and teachers will not be permitted for any reason.
- 15.3. Teachers will continue making phone calls to families who are not attending school.
- 15.4. Temporary year group email accounts will continue to be active during this time. All parent queries regarding their child's learning should be directed to these addresses.

16. If someone becomes unwell

- 16.1. If a child begins displaying Covid-19 symptoms, parents will be contacted to collect their child immediately. Children waiting to be collected will be moved to a vacant room with a door which can be closed and a window which can be opened for ventilation
- 16.2. If someone in a class displays Covid-19 symptoms, they will be encouraged to get tested and will not be permitted to return to school until the outcome of this test is reported to school.
- 16.3. Staff and children who have shared a room with someone who has shown symptoms of Covid-19 do not need to go home unless they themselves become symptomatic.

17. Confirmed cases of Covid-19 at the school

- 17.1. Where someone tests positive for Covid-19, everyone within that group, including the teacher, will need to self-isolate for a period of 14 days.